

Blackhawk Ministries—Fort Wayne, IN



Job Title: Kids Director

Location: Fort Wayne, IN

Status: Exempt, Full Time, Sunday-Thursdays

Supervisor Title: Next Gen Pastor

Church Information

Blackhawk Ministries is located on the Northeast side of Fort Wayne, Indiana. Blackhawk is a vibrant faith community committed to strong biblical teaching and dedication to spreading the love of God throughout the community and around the world for over 50 years. Under the leadership of a new Lead Pastor who started in 2023, we have experienced consistent growth and renewed unity and momentum. Our Sunday worship experience encourages members to encounter God through expositional preaching and modern worship. With our strong leadership, dedicated members, and unwavering faith, Blackhawk is poised to continue making a difference in the lives of people in Fort Wayne and around the world for many years to come.

Blackhawk Ministries is also home to Blackhawk Christian School, which our founding pastor, Dr. David Jeremiah, began in 1973 with 33 students enrolled. Five decades later, we continue to grow and thrive, with 100+ faculty and staff serving over 1,000 Pre-K through 12th-grade students. With over 150,000 square feet of facility and a newly-renovated worship center that seats 1600, our church and school are well poised for city and regional impact.

Church Mission Statement

Making disciples who make disciples

Purpose:

The role of the Blackhawk Kids Director is to provide leadership, development, and direction for the Kids leaders and volunteers as it pertains to the vision, mission, and strategy of all environments of Blackhawk Ministries. The Kids Director provides direct oversight to all Children's Ministries (birth – 4th grade), which includes Sunday morning Children's Ministry programs for both worship service times and Children's Ministry-related events outside of Sunday morning.

Primary Job Responsibilities:

- Provide vision, strategy, and development for children's ministries from birth through 4th grade
- Provide leadership, direction, training, and oversight for all Kids leaders and volunteers with a willingness to address areas of growth by balancing truth and grace
- Build and equip the necessary teams to execute engaging ministry for all children



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- Develop and maintain safe, secure, clean, and aesthetic childhood learning environments
- Encourage parents as the primary spiritual leaders in their child's life and provide the tools they need for spiritual leadership
- Seek to develop relationships with families and connect with parents and children regularly on Sunday mornings and throughout the week
- Work closely with the Next Gen staff (Middle School Director) to ensure a smooth transition of students to youth ministry
- Create and effectively manage the Kids budget
- Oversee the Kids section of the church website in collaboration with the Communications Team
- Provide opportunities for ministry—local and global outreach

Work Skills:

- Demonstrated a track record of spiritual maturity and character consistent with the biblical requirements for leadership (1 Timothy 3:17, Titus 1:6-9, 1 Peter 5:1-4)
- Commitment to the mission, vision, and ministry philosophy of Blackhawk Ministries
- Passion for children's ministry
- Strong leadership ability
- Effective interpersonal skills
- Excellent communication
- Proven organizational and time management skills with the ability to manage multiple tasks, prioritize effectively, and maintain organized systems
- Technological proficiency with Planning Center Online and Google Workspace (or similar platforms)
- Attitude of confidentiality
- Team player
- Conflict resolution skills

Expectations for staff at Blackhawk Ministries

- Fully back the vision and strategic direction of the Lead Pastor/Elders
- Agree with the Blackhawk Ministries Statement of Faith (and other docs/statements/ministry distinctives)
- Be a tithing member
- Participate in a Small Group (either as a member or leader)
- You will report to the Next Gen Pastor and connect regularly through 1:1 meetings
- Your full-time position will be between 43-48 hours of work per week

Compensation

Competitive salary based on experience and education

Interested applicants, please send these items to jobs@blackhawkministries.org

- Resume
- Cover letter



Making disciples who make disciples