



## BLACKHAWK MINISTRIES

### JOB DESCRIPTION

**Title:** GO Team Leader

**Reports to:** Lead Pastor / Executive Director

**Job Objective:** The GO Team Leader works with the Lead Pastor and/or his designee to lead the GO Team at Blackhawk as we pursue our mission to make disciples who make disciples according to the Great Commission (*Matthew 28:19-20*).

**Minimum Qualifications:** Bears fruit of a personal relationship with Jesus Christ and is in agreement with the Blackhawk Ministries Statement of Faith and the Leadership Essentials documents.

- Embodies high ethical standards and integrity.
- Accepts responsibility for decisions and conduct.
- Complies with workplace rules, board policies, and administrative guidelines/procedures.
- Ability to establish working relationships with co-workers and function as part of a cohesive and collaborative team.
- Commitment to keep current with skills essential to the objectives and assignments of the position.
- Ability to follow complex instructions and recognize/correct errors independently.
- Consistently dependable and flexible. Accepts new responsibilities/assignments willingly.
- Energetic self-starter. Thorough, gives careful attention to details and effective customer-service.

**Essential Functions:** The following are typical work responsibilities. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Structure and build the teams necessary to infuse our church's mission into all ministry areas as a champion of our focus beyond our walls.
- Develop, empower, and maintain local and global mission partnerships with organizations, missionaries, and teams through GO Team efforts.
- Oversee the regular and strategic sending of short-term mission trip teams that mobilize members of Blackhawk to go and make disciples.
- Coordinate and facilitate regular GO Team meetings to equip and empower the teams necessary to keep our missional mindset in focus.
- Work closely with the Lead Pastor and/or Executive Director or designee to ensure constant collaboration, communication, and alignment with the vision of Blackhawk Ministries.
- Weekly Schedule (12-15 hours):
  - Monday through Thursday – 8 office hours
  - Sundays/Prep/Meetings – 4-7 hours



**Abilities Required:** The following personal characteristics and skills are important for the successful performance of assigned duties.

- Demonstrates professionalism and contributes to a positive work environment.
- Effectively uses active listening, observation, reading, verbal, nonverbal, and writing skills.
- Maintains an acceptable attendance record and is punctual.
- Anticipates time constraints. Manages tasks efficiently to meet deadlines.
- Reacts productively to interruptions and changing conditions.

**Performance Evaluation:** This position will be evaluated minimally on an annual basis.

Blackhawk Ministries Staff is comprised of believers who profess faith in Christ, give evidence of a changed heart, has been baptized by immersion after conversion, and agrees to and supports the Blackhawk Ministries Statement of Faith and Leadership Essentials.